

Please instruct Master:

- To give ETA 72/48/24/12 hours before arrival Limassol anchorage
- To contract Limassol Traffic Control (VHF CH 09) 12 miles before arrival declare reason calling and verify anchoring position with Traffic Control

1. Master to send to our office 72 hrs or 48 hrs and not less than 24 hrs prior arrival the following:

- Pre arrival Notification in accordance E.U. template excel format standards
- Crew & Passenger List in accordance E.U. template excel format standards
- Ship Stores List in accordance E.U. template excel format standards
- HAZMAD declaration form in accordance E.U. template excel format standards
- Cargo Manifest
- International Tonnage Certificate (PDF format)
- Certificate of Registry (PDF format)
- International Ship Security Certificate (PDF format)
- Bunkers Convention Certificate (PDF format)
- Certificate of Entry or Insurance Certificate with Wreck Removal Certificate (PDF format)
- Ship particulars
- Waste declaration
- Maritime Declaration of Health
- Ship Sanitation Control exemption certificate
- Embarkation date of Master, passport and seaman's book number

2. Vessel subject at an expanded inspection need 72 hrs notice of arrival

- All ships with a high risk profile and
- Any passenger ship, oil tanker, gas or chemical tanker or bulk carrier older than 12 years of age

The following information has to be sent to:

Island Oil Limited

E-mail: agency@island-oil.com or bunkers@island-oil.com

Fax: 00357 25745466 (72, 48, 24, hours Pre-Arrival)

- Ship identification (name, call sign, IMO or MMSI number and flag)
- Planned duration of the call (ETA/ETD)

For tankers:

- Hull configuration: single hull, single hull with segregated ballast tanks, double hull
- Condition of the cargo and ballast tanks: Full, Empty, Inerted
- Volume and type of cargo
- Planned operations at the port or anchorage of destination (loading, unloading, other)
- Planned statutory survey inspections and substantial maintenance and repair work to be carried out whilst in the port of destination
- Date of the last expanded inspection in the Paris MOU region

3. Regulations / Information

- In accordance with **Customs regulations for tax and duty free bunkers** vessel can remain at anchorage only 24 hrs. If any vessel wishes to stay more at Limassol anchorage this can be done and bunkers will be given the last day of departure.
- Vessel cannot lift bunkers from local port and then call other local port.
- Master of the vessel should not previously called occupied (closed) ports of Cyprus
- 3 miles prior Limassol anchorage and during all the stay of the vessel at Limassol vessel engine must burn Gas Oil 0.1% Sulphur of Fuel Oil 1.0%
- In case Customer / Master fails to provide us all necessary documents and info, any delays or penalties **will be out of our responsibility** and expenses will be added to agency invoice.

4. Agency Department Contact Details:

Tel: +357 25 889 000

Fax: +357 25 745 466

Email: bunkers@island-oil.com or agency@island-oil.com

Kyriakos Koutis +357 99 624 436 or Panicos Charalambous +357 99 565 169 / +357 99 630520

"Limassol Calling Instruction (AG-01)" – available at <http://www.island-oil.com/page.php?pageID=33>

"Ship pre-arrival forms" available at: <http://www.island-oil.com/page.php?pageID=33>